



ANNUAL REPORT

NOVEMBER 2020
TO
OCTOBER 2021

VIEW FROM OUR CHAIR



East Lothian Foodbank is part of the Trussell Trust who, this year, has taken a pledge to “Create a UK without the need for Foodbanks”. It is a commitment and goal which I am sure we all share, hope, and pray for, as we continue to work tirelessly to help those caught in the poverty trap and who are in danger of going hungry today. The details of numbers we have helped during this past year will come later in this document and presentation, suffice to say here that I wish to thank ALL who have worked long hours during difficult times to ensure that

hundreds of adults and children do not go to bed in need. Without your dedication we would be, as a country and neighbourhood, so much the poorer. So thank you, volunteers. Thank you, staff. Thank you, trustees.

This year, of course, has seen a continuation of pandemic conditions – a challenge which has been met and overcome by thought, action and a wonderful ‘can-do’ attitude. We hope that 2022 will see a lessening of the anxiety and difficulties which the pandemic has created, and a restoration of more peaceful times.

This year has also been one of change within East Lothian Foodbank itself. In March we welcomed Andrew Canelli and Joanna Burns to the Foodbank, and they both quickly and efficiently got to grips with their role and settled in, well working with Lucy Daniels and each other. Joanna has now left us to take advantage of exciting opportunities abroad, and we wish her well for her future. She worked so hard whilst she was with us, and her competence will be missed. As I write we are excited to welcome Lisa McCart to the team and hope that she enjoys her new role.

At the beginning of the year we welcomed to the Trustee Board Nathan Goode, Simon Glover and Justine Meldrum as our Volunteer Representative Trustee. The Board is made up of those who offer a variety of skills and experience – and all three of our new members have begun to add to that resource with their own knowledge, enthusiasm, and expertise.

In June we welcomed Elaine Morrison as our new Foodbank Manager and have been delighted with her capability and competence. It is wonderful to know that the Foodbank is in such safe hands. Elaine works long hours to improve our service, to maintain and broaden our outreach and to do all she can to ensure the Foodbank is run efficiently and professionally. As a team, the Board has excellent communication with Elaine, and we are happy to work so closely together.

This year we sadly had to say goodbye from the Board of Trustees to Carly Pryde and Joan Mann. They had both served for over their expected three years and had contributed so much. I am pleased to see that both of them are still very involved with the Foodbank. I thank them for their years of service and all that they brought to the Board.

Due to the ongoing generosity of the public East Lothian Foodbank continues to be in a very healthy financial position. We are mindful of our responsibilities as stewards of such resources and are pleased that this year we have been able to help other East Lothian charities who have needed financial help for particular projects. The next year will see us continuing to steward carefully – but appropriately – and we have scope to consider some enterprising projects.

It continues to be a privilege and an honour to be Chair of East Lothian Foodbank, and to be part of what is, sadly, a necessary organisation for today’s society. I cannot thank you all enough, for all you do, for all your camaraderie and commitment. I look forward to working with you all for the next year. May it be a year where fairness and justice increase for all.

OUR AIMS AND ACTIVITIES

East Lothian Foodbank is a Scottish Incorporated Charitable Organisation (SCIO), registered on 30 October 2012 (registered number SC043523). We are affiliated to UK poverty and hunger charity The Trussell Trust. The foodbank was set up as a response to local need and we have been the last resort for thousands of local people since opening.

OUR PURPOSE

Our purpose is the prevention or relief of poverty in East Lothian

WHAT WE DO

We provide emergency food supplies to individuals in need and / or charities or other organisations working to prevent or relieve poverty; to provide services to people who have need of them by reason of their age, ill-health, disability, financial hardship or other disadvantage.

We do this by providing a gold standard crisis food service, supporting long-term change for people living in poverty, advocating for change and ensuring we have a strong and sustainable organisation. Key activities to support this include:

- Collection of donations of food and non-food essentials for distribution to people in need
- Emergency food deliveries
- Partnership working with other East Lothian organisations working to alleviate poverty and hunger
- “More than food” initiatives
- Raising awareness. We know it takes more than food to end hunger and, as part of the Trussell Trust network, we can bring together our experiences and those of our community to challenge the structural economic issues that lock people in poverty and join the campaign for change to end hunger and poverty in the UK.

WHO WE HELP

We help any local person who is referred to us. We treat all service users without judgement and with respect, compassion, justice and dignity.

We want to see a future where there is no need for foodbanks, where everyone has enough money to cover the cost of essentials like food.

OUR MANAGER'S REPORT



I am delighted to have joined the foodbank as Manager in June 2021 and have enjoyed working alongside the entire foodbank team who work tirelessly to ensure we deliver – literally! Our main focus as always is the provision of a gold standard food service to those in crisis and it has been another busy year with over 7000 people fed. I've also been getting to know our partner organisations who do amazing work throughout East Lothian and look forward to future conversations and collaborations. If I haven't met you yet, I look forward to doing so.

With a new staff team in place we have been able to spend some time this year focussing on what we do, how we do it and how we can improve what we do to benefit our partner organisations and service users. I hope this report gives you a flavour of what we've been up to.

OUR YEAR IN FOCUS

NOVEMBER & DECEMBER 2020

Still amid the pandemic and with a reduced team of staff and volunteers our focus was on restructuring our processes and supporting our partner agencies to ensure our Christmas Jingle bags reached those in most need.

JAN TO MARCH 2021

Our Trustees devise a new structure for the foodbank which involved undertaking a recruitment drive for 3 new staff positions with a view to taking a new approach to the way we deliver our services. Successful appointment of 2 new posts in March

APRIL TO JUNE 2021

Successful recruitment of 2 of 3 posts means the foodbank team has a full complement and could focus on continuing to improve our day-to-day activities:

- On the frontline our dedicated referrals Co-ordinator is building relationships with our service users and improving processes for our referral partners.
- The focus of the Operations Co-ordinator is to support our volunteers with the smooth running of our warehouse and managing stock levels and donations from our supporters.
- Our Communications and Outreach Manager is reconnecting with our key partners and elected members to highlight the positive work of the foodbank, highlighting key trends through our Foodbank Factsheet and consistently using our social media channels to put the spotlight on campaign work which tackles the underlying causes of poverty e.g., #KeeptheLifeline

I join the team as Foodbank Manager in June.

OUR YEAR IN NUMBERS

1 Foodbank
1 Living Wage accreditation
3 new staff
3 new trustees
7 new volunteers
108 referral agencies
2,922 emergency food parcels
7,039 people fed
2,827 children fed
72,735kg given out
76,087kg donated
567 Christmas dinners
48 volunteers
4,080 volunteer warehouse hours
>20,000 volunteer delivery miles
2 volunteers in Trussell Trust video
1 volunteer satisfaction survey
6 Tesco collection days
26 volunteer afternoon teas
60 volunteer cuppa & cake
11 staff training courses
5 small grants given out
3 new MSP visits
2 radio interviews
2 community visits
405 social media posts
3,500 facebook likes
171 new instagram followers
80 new twitter followers

JULY & AUGUST 2021

Engagement with key referral partners, including Scottish Welfare Fund and Musselburgh Citizens Advice Bureau, to onboard them to our E-referral system. This simplifies the referral process for the agency, the foodbank and the service user and is a more secure way of capturing and managing data. This was done with training sessions supported by Scottish Tech Army, and one-to-one sessions with our Referrals Co-ordinator.

Summer Collection supported by Trussell Trust, in partnership with Tesco stores in Musselburgh, Haddington and North Berwick is supported by our volunteers and local community groups including The Rotary Clubs and East Lothian Council Community wardens. This donation drive is crucial to boost our stock levels and enables us to continue to supply emergency food to our service users across East Lothian and also support other food initiatives such as school breakfast clubs and community larders.

One of only six organisations to do so, we co-ordinate and submit a response to East Lothian Councils draft Poverty Plan taking into account the views of the foodbank team as well as our service users. Dealing with issues of poverty first-hand it was important to us that our voice was heard to help inform the Councils final action plan for the period 2021–2023.

SEPTEMBER & OCTOBER 2021

We become accredited as a Living Wage Employer and take the lead locally in meeting East Lothian Council Poverty Plan objective that, “East Lothian should become a Living Wage Local Authority”.

The Food bank joins a growing movement of more than 1900 Scottish employers who value the contribution of their team and have voluntarily committed to paying a wage that is calculated on the real cost of living expenses.

One element of continually reviewing and improving how we do things is the introduction of Assemble – a volunteer management application that simplified how we engage with our volunteers. Assemble allows our staff and volunteers to manage rotas, book shifts, send messages and create notices and events and securely store volunteer data all in one place. Once again, we are supported by the Scottish Tech Army who facilitate one-to-one sessions in the foodbank to help get volunteers set up.

A strong focus in this period was the undertaking of development work to strengthen our organisational framework and inform our priorities and future strategic direction. We do this by:

- Holding a facilitated workshop to review if our current objectives aligned with the overarching Trussell Trust “Together for Change” strategy objective of working towards ending the need for foodbanks. As a Trussell Trust seeded foodbank it was positive to note that we hold similar values promoting dignity, compassion, justice, and community in all that we do.
- Complete a SWOT analysis looking at our four key areas: Governance, Data, Volunteering and Operations.
- Position our Foodbank Strategy as a living document – promoting it in the foodbank and seeking feedback from our staff team and volunteers on its content.

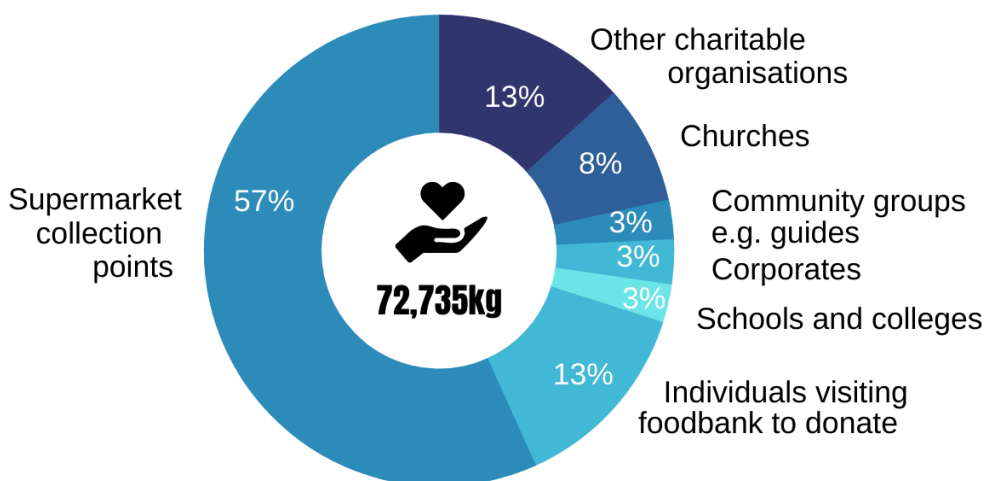
OUR WORK THIS YEAR

COLLECTION OF DONATIONS

The weight of donations (food and non-food essentials) in 2020/2021 totalled 72,735kg, a staggering amount.

Thank you to everybody who has donated food and non-food essentials, we are so very grateful to you all.

Donations came from across East Lothian from a wide variety of sources, and these have been broken down as per the chart below.



EMERGENCY FOOD DELIVERIES

We delivered a total of 2,922 emergency food parcels across the length and breadth of East Lothian, on average 56 per week. (This includes multiple referrals.) We fed a total of 7,039 people (similar to the number fed last year (7,060) and off these 37% (2,827) were under the age of 16 a slight decrease from last year's 40%. We provide crisis care and each referral is urgent. Over 95% of food parcels are fulfilled on the day we receive them, thanks to our volunteers.

All service users are referred to us. The foodbank does not judge individuals and their situations; we deliver emergency food aid to anyone who is referred to us. We foster close relationships with our referral agencies to ensure that we provide the best possible service to all our service users. We received referrals from 108 different referral agencies during this time these are broken down below.

Referral Partners

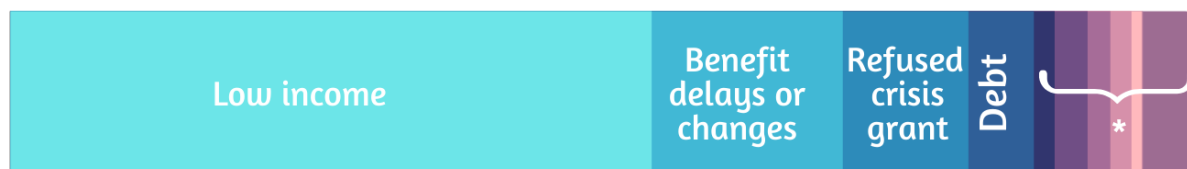


*Pennypit Community Development Trust **Home-Start East Lothian. For further information on who refers to us please contact the foodbank

East Lothian Council departments account for 31% of all referrals, with the largest number of referrals from a single agency received from the Musselburgh CAB (14%), closely followed by the Scottish Welfare Fund (13%). NHS services accounted for 23% of all referrals received.

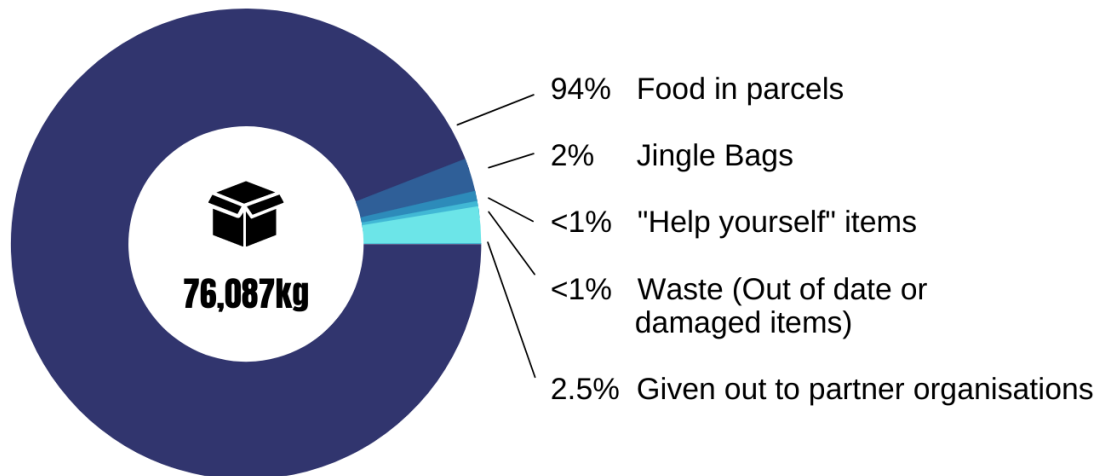
Low income was the primary reason for referral accounting for 54% of all referrals a 14% increase from the same period last year. Other reasons are shown below.

Reasons for Referral



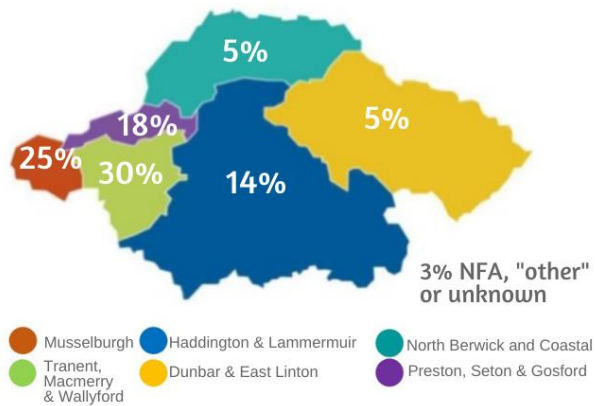
*homeless, sickness, domestic violence, delayed wages, other

We gave out a total of 76,087kgs (last year 69,503kg), a 9% increase. Of this amount 73,374kgs was direct to service users.



Alongside the standard food parcels, we also gave out Jingle Bags, which are essentially a Christmas dinner in a bag. In December 2020, our Jingle Bags provided Christmas dinners for 567 people (320 adults and 247 children).

Where do our parcels go?



Referrals are received for recipients across the whole of East Lothian and the majority of parcels are delivered to our service users by our volunteer delivery drivers. With the support of our volunteers we deliver parcels anywhere in East Lothian.

This map shows the distribution of parcels by ward. Nearly $\frac{3}{4}$ of our parcels were delivered into the west of the county during this time.

DIGNITY PRINCIPLES IN PRACTICE'

The Nourish Scotland Dignity principles underscore all our interactions with our service users, and we do our best to ensure that each person we speak to feels nourished and supported; a sense of control; able to take part in community life; involved in decision-making; valued and able to contribute.

We aim to offer choice and ensure that we provide the best possible food to those that need our support. Joanna, our Referrals Co-ordinator, always prioritises a telephone chat with each service user to go over what is going into their food parcel, ensuring we consider any dietary requirement/preferences, family make-up, age of children, and offer them different options: tea or coffee? Personal toiletries? Household toiletries? If further support is needed she is then able to provide information on services which might be useful to them.

PARTNERSHIPS

We are lucky to be part of a community with such a great network of organisations working together to ensure no one in our community goes without. By working with our community partners we can all ensure that no one is missed. We work with community groups across the county and donate food to support holiday lunch groups, community larders, school breakfast clubs and similar initiatives which address poverty and hunger. This year we have deepened and broadened our links with community groups, contributing over 1,900kgs of donated food to support projects concerned with poverty and hunger.

The foodbank was fortunate to benefit from additional generous donations at the height of the pandemic and we were able to introduce our Small Grants scheme. This is currently a short-term scheme to offer financial support to other local community groups tackling poverty and food insecurity. In the period 20/21 we awarded the following financial support:

- Lammermuir Larder Community — £1000 meat and frozen meals
- East Lothian Roots and Fruits — £300 fresh food
- Cockenzie and Port Seton Community Council Resilience Team — £1000 breakfast pack
- North Berwick Children and families (Kindness Co-op) — £3k food bags
- Pennypit Community Development Trust — the foodbank contributed £5000 towards the set up of the East Lothian Friendly Food Network of which we are a founding member.

EAST LoTHIAN FRIENDLY FOOD NETWORK

The Network is a partnership-led initiative, with a vision to bring communities and organisations together to transform East Lothian into a thriving food-resilient county. It is heartening to be part of a network of like-minded organisations who are keen to work together to ensure that every person in East Lothian should have access to healthy, affordable, and good nutritious food.

PARTNERSHIPS TO TACKLE PERIOD POVERTY

Here at the foodbank, we have always been committed to eradicating period poverty which often coincides with food poverty and insecurity. If you are unable to afford food, you're likely to be unable to afford vital sanitary products or be forced to prioritise other purchases, leaving you without the right period products, without enough period products, or without any period products at all. Despite the introduction of the Period Products (Free Provision) (Scotland) Act 2021 it can still be difficult to access free sanitary products and is an essential item that we often provide in a foodbank parcel. We also keep a box of products just inside our front door and anyone who needs them can just pop in and grab what they need.

The most recent study by Plan UK (May 2020) found 3 in 10 women and girls in the UK are unable to afford period products as a direct result of the pandemic. Period products are expensive and not donated in large numbers, so we were fortunate this year to receive funding from East Lothian Council in this financial year to support the purchase of period products and related toiletries to provide to our service users.

We were also delighted to be confirmed as a "gift one" partner of Hey Girls in September 2021. Hey Girls will now supply us with free sanitary products as required and allow us to offer a wider choice of period products to those who menstruate.

"MORE THAN FOOD" INITIATIVES

Unfortunately, during this time, we were unable to restart or initiate any new "more than food" initiatives due to COVID restrictions. We hope to get these started again in the new year.

RAISING AWARENESS

This year we have joined the Trussell Trust in advocating for a Hunger Free Future.

We have written to electoral candidates, met with MSPs and local government asking for their support. We have used our social media channels to not only share what we've been doing at the foodbank but also to campaign across several issues which we felt would impact our community and cause more people to need our support including asking the UK Government to scrap the £20 cut to universal credit (#KeeptheLifeline) and the Scottish Government to double the child payment. We also joined the Poverty Alliance in workshops seeking input and feedback from foodbanks across the UK and promoted Challenge Poverty Week highlighting that poverty is a problem we can solve and showcasing solutions we can all get behind. At a local level, as highlighted earlier, East Lothian Council published their draft Poverty Plan and asked for feedback. It was vital that as many people as possible input into this so along with our response we also

"The funding accessed by the Friendly Food Network from East Lothian Foodbank has been crucial to improve and strengthen relationships between partners across East Lothian. Funding has enabled the network to develop and enhance relationships and build a stronger connected way of working that enhances good practice. The Network has become a strong partner and advocate of food provisions tackling food inequalities across East Lothian"

Ruth Davie, Friendly Food Network Co-ordinator

asked all our supporters to input and share the plan across their networks so that as many people as possible were represented.

Two of our volunteers took part in the video reading of “Acceptable?” a poem written by a person with lived experience of poverty, read by volunteers and food bank staff aimed at saying hunger is unacceptable, it’s time for change and that we all need to stand together.

We will continue to add our voice to those who want to ensure everyone has enough money for the essentials of life.

Happily, we were also able to get out to meet some of our supporters attending harvest services, updating attendees on the work of the foodbank, highlighting the need for change and saying thank you in person. Something we missed when restrictions prevented it.

Our factsheet is also now coming out monthly again enabling us to keep our supporters and partners up to date with what we are seeing at the foodbank.

FINANCIAL REVIEW

RESERVES POLICY

The bank balance at the 31 October 2021 amounts to £206,989 of which £13,559 is held in Restricted Funds. The level of reserves therefore held at the Year End 31 October 2021 amounts to £193,430. Of this reserve amount £80,000 is held in an interest-bearing savings account with The Skipton Building Society and covers funds set aside for Designated purposes. This leaves us with unrestricted funds totalling £113,430.

The current target minimum for our unrestricted general funds reserve is equal to six months' average operating costs, including all recurring, predictable, and unavoidable expenses. Based upon total payments in the accounts to 31 October 2021 (and ignoring grants made to other organisations) our reserves target is therefore £65,660.

You can therefore see that we have significantly higher funds than our minimum target, which is why the Trustees continue to work hard on plans and strategies to make the best use of our positive financial situation for the wider good of the community.

Our current rented premises remain on a short-term six-month lease agreement with East Lothian Council. The Council’s future planning proposals for Tranent Town Centre show our current premises as earmarked at some stage for demolition. Subsequently our Trustees are aware that relocation will at some indeterminate time be inevitable and therefore a large part of the designated fund held with the Skipton Building Society may be called upon at very short notice. In the meantime, we have a responsibility to maintain the premises in good repair, ensure they are well equipped, and that they remain fit for purpose for both staff and volunteers so fulfilling Health and Safety requirements.

Demand for East Lothian Foodbank core services continues to grow, and we do not see this demand diminishing in the short term. We will therefore need our resources to see us through this.

Finally, in the short term, we must ensure that we have the ability and facility to instantly provide finance for any shortfall in food items. These items comprise both the content of perishable and non-perishable food parcels containing the three days’ supply of nutritionally balanced food for our service users.

RECEIPTS

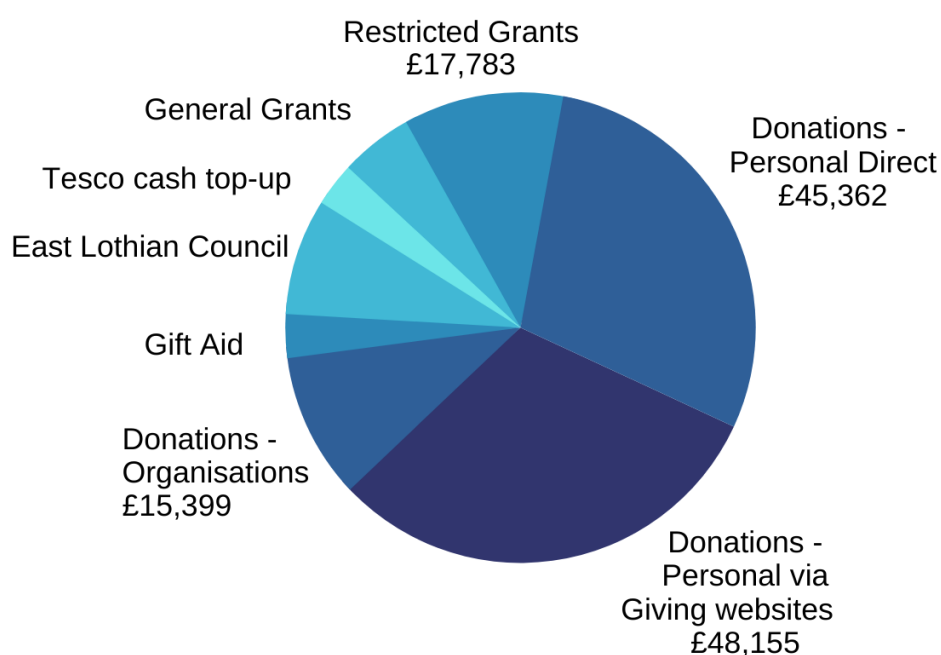
Total receipts for the year are £156,707. This is down by 27% from the previous year (£215,081).

We continue to be incredibly grateful to the public and businesses in East Lothian who have remained incredibly generous throughout the year. We would like to take this opportunity to thank everybody who has donated to us this year. Our total donations are down by £5,801 (5.1%) from the previous year (from £114,718 to £108,917).

Total grants received totalled £37,725. This is down by 41% from the previous year (£64,412).

All these figures should be put into context though because total receipts are 2.5 times the levels seen pre pandemic, donations are 5.8 times, and grants are 1.2 times.

SOURCES OF RECEIPTS - TOTAL £156, 707



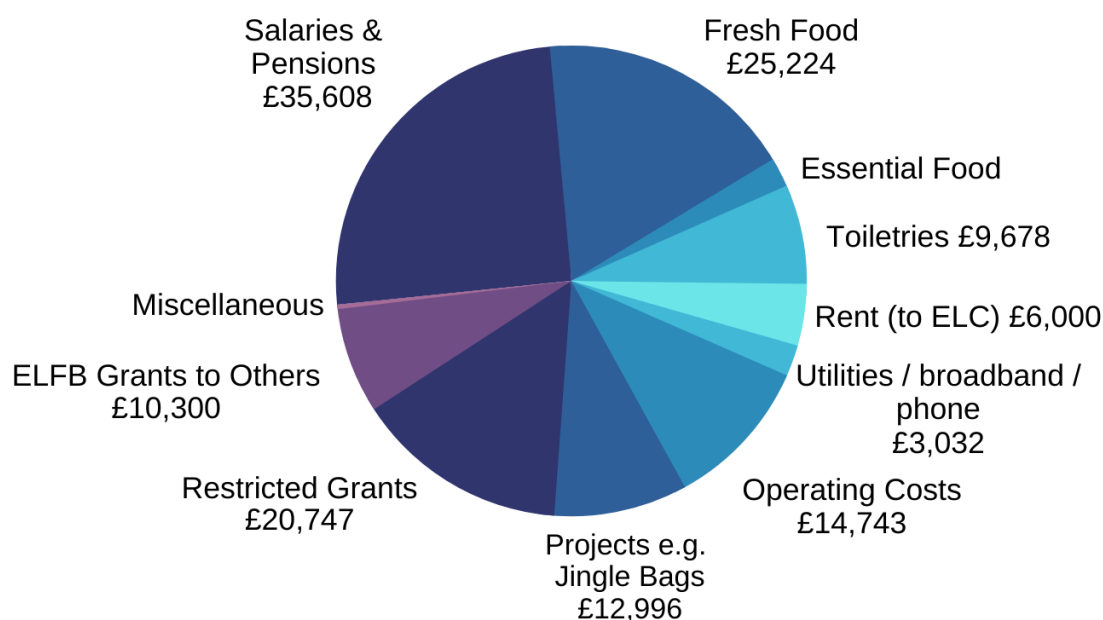
PAYMENTS

Total expenses for the year were £141,620 (compared to last year £89,757), an increase of £51,863(57.8%).

Grant monies received were used in purchasing fresh food, fruit, vegetables, and toiletries to supplement our standard parcels. When these grant funds were spent, we continued to purchase these items from our unrestricted funds. Total figures (both unrestricted and restricted) were £45,388, compared with the previous year of £21,548.

At the AGM last year, we announced the launch of our own grant to other local charities. More details are given below but total grants made (including for Jingle Bags) totalled £23,296.

HOW WE USE THE FUNDS - TOTAL £141,620



GRANT PROCESS

Last year at our AGM we announced the launch of our own grant process. This is part of our strategy to assist other local charities and organisations that are working to prevent or relieve poverty. The received 5 successful applications from organisations. The total given out was £10,300 ranging from £300 to £5,000. Activities supported included breakfast boxes, frozen foods, fresh food boxes. In total they offered support to over 200 people per week.

As mentioned earlier we are lucky to continue to have a surplus of reserves. We therefore intend to extend this grant for another year. If you know of any such groups who you think would benefit then please get them to contact the office, our Treasurer Mark Singleton at:

treasurer@eastlothian.foodbank.org.uk, or see the details on our website.

MEET THE FOODBANK TEAM (I.E. OUR STRUCTURE, GOVERNANCE AND MANAGEMENT)

OUR EMPLOYEES

Elaine Morrison – Foodbank Manager, joined June 2021

Lucy Daniels — Communications and Outreach Manager

Andrew Canelli – Operations Co-ordinator, joined March 2021

Joanna Burns – Referrals Co-ordinator, joined March 2021

Candace Higgins – Foodbank Director, left December 2020

OUR VOLUNTEERS

We currently have 48 regular volunteers, plus at least 8 who help on an *ad hoc* basis. Seven new volunteers joined us this year. Due to the continuing Covid restrictions we have continued with the volunteer structure introduced for our warehouse last year to ensure a safe volunteering environment. Our volunteers are the mainstay of all that we do at the foodbank and their input is vital. This year Justine our, Volunteer Representative Trustee, carried out a volunteer satisfaction survey to gather volunteer feedback in order that we could incorporate this into the running of the foodbank which we are doing.

Although we are unable to thank you all by name we would like to once again say a huge thank you to all those who have volunteered your time, energy and enthusiasm. You've taken on all tasks with good grace and humour from cleaning, warehouse re-arranging, donation collecting, parcel delivering, sorting, packing, labelling (and anything else that we asked you to do). We couldn't do it without you.

Valuing our volunteers — donated services

Our volunteers
donate over
5,500 hours of
their time, drive
over **20,000 miles**
around East
Lothian and are
worth approx.
£60,000
to our charity*



> 4000 warehouse hours



288 Tesco collection hours



1500 hours and 21,000 miles delivering
food parcels and collecting donations

*based on 45p per mile expense, Scottish Living Wage
£9.50 per hour and an average week at the foodbank

We would also like to take this opportunity to acknowledge the support from East Lothian Community Wardens, who have been, and continue to be an invaluable part of our support team, thank you.

We would like to say a huge thank you to all those who volunteer their time, energy, skills, and enthusiasm into making things happen here at the foodbank, we couldn't do it without you

OUR TRUSTEES

Our constitution allows for a board of nine trustees. The Board meets monthly, applying good governance to support and direct our team to fulfil the aims of the foodbank.

Rev Elizabeth O’Ryan – Chair

Rae Good – Secretary

Mark Singleton – Treasurer

Penny Morriss

Joan Mann. Stepped down October 2021

Carly Pryde. Stepped down October 2021

Simon Glover. Joined January 2021

Nathan Goode. Joined January 2021

Justine Meldrum. Joined June 2021

We would like to thank Joan and Carly for their hard work, professionalism and dedication in previous years.

OUR THANKS GO TO...

The work of the foodbank would not be possible without the input and support from all our partners, funders, donors, and supporters. We are unable to name them all individually but please be assured that we are hugely grateful for their help, funding and support.

LOOKING TO THE FUTURE

So, what next for the foodbank in the year ahead?

Already in our new financial year we have had our busiest month ever at the foodbank. Although ultimately we would like not to be needed, with an economic backdrop of rising food and fuel costs and benefit cuts, it looks like a tough year ahead for many. We know that underlying the need for emergency food is poverty and that is why we will continue to work with our partner agencies to support our clients the best we can to reduce inequalities within our community.

Using information from our robust data, our SWOT analysis and other development work undertaken in the autumn of 2020, we plan to revisit our strategic objectives and get laser focused on our new delivery plan.

One area of focus for us early in the year is Financial Inclusion. We know from our data that most our clients are living on a low income. In the coming year we are excited to be working with the new Trussell Trust Financial Inclusion lead for Scotland to explore what other services are needed to support our service users and how we could help deliver those along with our partner organisations.

MEMBERSHIP

Members are an important part of our constitution. They have the right to attend members' meetings (including the AGM) and appoint people to serve on the board. Members take decisions on changes to the constitution and make decisions about winding up the charity. All volunteers (defined as anyone who has completed the application process to be a volunteer) are automatically members unless they specifically withdraw from membership. No membership fee is payable and members have no liability to pay any sums to help meet the debts (or other liabilities) of East Lothian Foodbank if it is wound up. If the charity is unable to meet its debts the members will not be held responsibly.

If you would like to become a member of the foodbank, as an individual or as a representative of your organisation, then please email Rae Goode at: secretary@eastlothian.foodbank.org.uk.

We will confirm your membership after the subsequent board meeting.

This Annual Report was approved by the trustees and the original was signed on their behalf by the Chair (E.A. O'Ryan) on 17th January 2022.

STATEMENT OF ACCOUNTS FOR YEAR ENDING 31ST OCTOBER 2021

Cost Report Month 12 1 November 2020 to 31 October 2021

Bank / Cash Balance as at 31/10/2021	£206,989
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Note 1	One-off amount received from the Ladies Scottish Open as their main beneficiary.
Note 2	Claim made in 2020 was for an 9 month period; in 2021 for the full 12 months
Note 3	Part of the Director's salary is also covered by the ASDA Large Grant.
Note 4	Trussell Trust have waived their annual membership fee of £360.
Note 5	Job adverts.
Note 6	Costs for Jingle Bags 2019 included a balance of £416 held in a restricted fund. In 2020 we asked Pennypit Community to cover the surplus bags
Note 7	Covers payroll from SCVO and HR / legal advice from Law At Work.
Note 8	Grant scheme announced at AGM 2/2021

Signed:

Mark Singleton
13/11/2021

Treasurer

AUDIT CERTIFICATION

I have examined the financial records of East Lothian Foodbank along with the appropriate vouchers and receipts for the year ending 31 October 2021 and do hereby certify that these accounts represent a true and fair picture of the transactions over the stated year.

Signed:

James S Raitt DL,FRICS Examiner